

INTERNAL SERVICE FUNDS

Internal service funds are one of two types of proprietary funds used to centralize and allocate the cost of certain services provided on a cost-reimbursement basis primarily to County departments as well as to other government agencies. User charges are based upon standard rates calculated on an estimated cost recovery basis.

PUBLIC WORKS SERVICES

This fund coordinates the County's property management activities and provides administrative, engineering, construction, and maintenance services to various County departments as well as other governmental units.

HEAVY EQUIPMENT

This fund maintains the County's fleet of machinery and construction equipment and rents such equipment to County departments and other governmental units.

TRANSPORTATION

This fund provides for the acquisition, maintenance, and replacement of County automobiles and light trucks, which it rents to various County departments and non-County entities.

GENERAL INSURANCE

This fund administers certain commercial and County self-insurance programs, principally worker's compensation, medical malpractice, and general insurance. It also administers the hazardous materials program which provides for waste handling, disposal, and reporting.

INFORMATION TECHNOLOGY SERVICES

This fund is responsible for the design, implementation, and maintenance of the telecommunication network as well as the computer-assisted systems which support the information processing requirements of the County departments and certain non-County entities.

GENERAL SERVICES

This fund's services include graphics, mailroom, stores, purchasing, security, maintenance, custodial, and landscaping provided to all County departments and certain non-County entities. The fund also administers the utilities program and the job order contract program, which contracts with outside vendors to provide maintenance projects for County departments.

EMPLOYEE BENEFITS INSURANCE

This fund administers the County's commercial employees' group medical plan and disability income protection plan and the self-insured, wage-supplement, and unemployment insurance programs. The fund, operated by the Human Resources Department, collects premiums from County agencies, departments and employees, and makes benefit payments through outside settlement agents.

PERSONNEL SERVICES

This fund administers the training services offered to County and non-County entities. Services include assessment of the requesting entity's needs as well as the development and delivery of comprehensive programs. This fund, operated by the Human Resources Department, provides these services at cost to both County departments and outside entities.

COUNTY OF VENTURA
 COMBINING STATEMENT OF NET POSITION
 INTERNAL SERVICE FUNDS
 JUNE 30, 2013
 (In Thousands)

	<u>Total</u>	<u>Public Works Services</u>	<u>Heavy Equipment</u>	<u>Transportation</u>
<u>ASSETS</u>				
Current assets:				
Cash and investments	\$ 196,589	\$ 6,955	\$ 3,202	\$ 6,058
Receivables, net	2,785	42	39	352
Due from other funds	8,916	5,287	289	1,210
Due from other governmental agencies	105	84	-	6
Inventories and other assets	2,244	117	-	493
Restricted cash and investments	592	-	-	-
Total current assets	<u>211,231</u>	<u>12,485</u>	<u>3,530</u>	<u>8,119</u>
Noncurrent assets:				
Long-term receivables	191	-	-	-
Advances to other funds	20,000	-	-	-
Capital assets:				
Nondepreciable:				
Land	770	-	-	-
Construction in progress	5,363	167	-	271
Depreciable:				
Land improvements	1,208	-	-	-
Structures and improvements	6,220	722	9	869
Equipment/Vehicles	90,057	562	17,310	38,159
Software	7,026	764	-	5
Less accumulated depreciation	<u>(49,566)</u>	<u>(1,009)</u>	<u>(7,333)</u>	<u>(17,690)</u>
Total noncurrent assets	<u>81,269</u>	<u>1,206</u>	<u>9,986</u>	<u>21,614</u>
Total assets	<u>\$ 292,500</u>	<u>\$ 13,691</u>	<u>\$ 13,516</u>	<u>\$ 29,733</u>
<u>LIABILITIES</u>				
Current liabilities:				
Accounts payable	\$ 6,397	\$ 143	\$ 493	\$ 562
Due to other funds	920	119	149	149
Due to other governmental agencies	48	48	-	-
Accrued liabilities	2,090	713	17	56
Compensated absences, current	3,792	1,743	45	150
Claims liabilities, current	28,385	-	-	-
Certificates of participation, tax-exempt commercial paper, and loans payable, current	1,331	-	-	19
Total current liabilities	<u>42,963</u>	<u>2,766</u>	<u>704</u>	<u>936</u>
Noncurrent liabilities:				
Unearned revenue	308	279	-	-
Compensated absences, noncurrent	2,819	1,335	15	90
Claims liabilities, noncurrent	122,257	-	-	-
Certificates of participation, tax-exempt commercial paper, and loans payable, noncurrent	13,559	-	-	202
Total noncurrent liabilities	<u>138,943</u>	<u>1,614</u>	<u>15</u>	<u>292</u>
Total liabilities	<u>181,906</u>	<u>4,380</u>	<u>719</u>	<u>1,228</u>
<u>NET POSITION</u>				
Net investment in capital assets	46,188	1,206	9,986	21,393
Restricted for:				
Debt service	592	-	-	-
Unrestricted	63,814	8,105	2,811	7,112
Total net position	<u>110,594</u>	<u>9,311</u>	<u>12,797</u>	<u>28,505</u>
Total liabilities and net position	<u>\$ 292,500</u>	<u>\$ 13,691</u>	<u>\$ 13,516</u>	<u>\$ 29,733</u>

COUNTY OF VENTURA
 COMBINING STATEMENT OF NET POSITION
 INTERNAL SERVICE FUNDS
 JUNE 30, 2013
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services
\$ 140,994	\$ 19,918	\$ 14,629	\$ 3,938	\$ 895
629	129	1,372	179	43
263	626	1,233	7	1
1	7	7	-	-
79	1,016	539	-	-
-	418	174	-	-
<u>141,966</u>	<u>22,114</u>	<u>17,954</u>	<u>4,124</u>	<u>939</u>
191	-	-	-	-
20,000	-	-	-	-
770	-	-	-	-
-	663	4,262	-	-
-	1,208	-	-	-
-	2,312	2,308	-	-
-	28,022	5,996	8	-
59	5,426	403	369	-
(59)	(18,118)	(5,203)	(154)	-
<u>20,961</u>	<u>19,513</u>	<u>7,766</u>	<u>223</u>	<u>-</u>
<u>\$ 162,927</u>	<u>\$ 41,627</u>	<u>\$ 25,720</u>	<u>\$ 4,347</u>	<u>\$ 939</u>
643	904	3,490	136	26
336	65	94	3	5
-	-	-	-	-
24	417	523	334	6
72	953	737	74	18
28,206	-	-	179	-
-	922	390	-	-
<u>29,281</u>	<u>3,261</u>	<u>5,234</u>	<u>726</u>	<u>55</u>
-	-	29	-	-
39	648	647	42	3
122,257	-	-	-	-
-	10,294	3,063	-	-
<u>122,296</u>	<u>10,942</u>	<u>3,739</u>	<u>42</u>	<u>3</u>
<u>151,577</u>	<u>14,203</u>	<u>8,973</u>	<u>768</u>	<u>58</u>
770	8,297	4,313	223	-
-	418	174	-	-
<u>10,580</u>	<u>18,709</u>	<u>12,260</u>	<u>3,356</u>	<u>881</u>
<u>11,350</u>	<u>27,424</u>	<u>16,747</u>	<u>3,579</u>	<u>881</u>
<u>\$ 162,927</u>	<u>\$ 41,627</u>	<u>\$ 25,720</u>	<u>\$ 4,347</u>	<u>\$ 939</u>

ASSETS

Current assets:

Cash and investments
Receivables, net
Due from other funds
Due from other governmental agencies
Inventories and other assets
Restricted cash and investments
Total current assets

Noncurrent assets:

Long-term receivables
Advances to other funds
Capital assets
Nondepreciable:
Land
Construction in progress
Depreciable:
Land improvements
Structures and improvements
Equipment/Vehicles
Software
Less accumulated depreciation
Total noncurrent assets
Total assets

LIABILITIES

Current liabilities:

Accounts payable
Due to other funds
Due to other governmental agencies
Accrued liabilities
Compensated absences, current
Claims liabilities, current
Certificates of participation, tax-exempt commercial paper, and loans payable, current
Total current liabilities

Noncurrent liabilities:

Unearned revenue
Compensated absences, noncurrent
Claims liabilities, noncurrent
Certificates of participation, tax-exempt commercial paper, and loans payable, noncurrent
Total noncurrent liabilities
Total liabilities

NET POSITION

Net investment in capital assets
Restricted for:
Debt service
Unrestricted
Total net position
Total liabilities and net position

COUNTY OF VENTURA
 COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

	<u>Total</u>	<u>Public Works Services</u>	<u>Heavy Equipment</u>	<u>Transportation</u>
Operating Revenues:				
Charges for services	\$ 181,569	\$ 39,100	\$ 3,972	\$ 12,916
Rents and royalties	346	289	-	-
Miscellaneous	198	28	-	-
Total operating revenues	<u>182,113</u>	<u>39,417</u>	<u>3,972</u>	<u>12,916</u>
Operating Expenses:				
Salaries and benefits	75,872	34,034	779	2,230
Services and supplies	63,146	6,392	2,180	7,117
Insurance premiums	5,230	65	32	32
Provision for claims	29,040	-	-	-
Depreciation and amortization	7,254	54	967	3,230
Total operating expenses	<u>180,542</u>	<u>40,545</u>	<u>3,958</u>	<u>12,609</u>
Operating income (loss)	<u>1,571</u>	<u>(1,128)</u>	<u>14</u>	<u>307</u>
Nonoperating revenues (expenses):				
State and federal grants	30	30	-	-
Gain from insurance recovery	2,104	-	150	303
Gain (loss) from sale (disposal) of capital assets	(356)	-	5	2
Interest and investment income	342	23	5	11
Interest expense	(89)	-	-	-
Total nonoperating revenues (expenses)	<u>2,031</u>	<u>53</u>	<u>160</u>	<u>316</u>
Net income (loss) before transfers	3,602	(1,075)	174	623
Transfers in	<u>1,690</u>	<u>256</u>	<u>229</u>	<u>462</u>
Change in net position	5,292	(819)	403	1,085
Net position - beginning	<u>105,302</u>	<u>10,130</u>	<u>12,394</u>	<u>27,420</u>
Net position - ending	<u>\$ 110,594</u>	<u>\$ 9,311</u>	<u>\$ 12,797</u>	<u>\$ 28,505</u>

COUNTY OF VENTURA
 COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ 36,192	\$ 38,138	\$ 41,986	\$ 8,175	\$ 1,090	Operating Revenues:
-	-	57	-	-	Charges for services
-	-	88	82	-	Rents and royalties
36,192	38,138	42,131	8,257	1,090	Miscellaneous
					Total operating revenues
1,252	20,077	15,564	1,609	327	Operating Expenses:
3,651	13,209	24,055	5,978	564	Salaries and benefits
4,774	100	219	7	1	Services and supplies
28,206	-	-	834	-	Insurance premiums
3	2,455	510	35	-	Provision for claims
37,886	35,841	40,348	8,463	892	Depreciation and amortization
					Total operating expenses
(1,694)	2,297	1,783	(206)	198	Operating income (loss)
-	-	-	-	-	Nonoperating revenues (expenses):
1,647	-	4	-	-	State and federal grants
-	(355)	(8)	-	-	Gain from insurance recovery
262	21	12	7	1	Gain (loss) from sale (disposal) of capital assets
-	(32)	(57)	-	-	Interest and investment income
1,909	(366)	(49)	7	1	Interest expense
					Total nonoperating revenues (expenses)
215	1,931	1,734	(199)	199	Net income (loss) before transfers
-	713	-	30	-	Transfers in
215	2,644	1,734	(169)	199	Change in net position
11,135	24,780	15,013	3,748	682	Net position - beginning
\$ 11,350	\$ 27,424	\$ 16,747	\$ 3,579	\$ 881	Net position - ending

COUNTY OF VENTURA
 COMBINING STATEMENT OF CASH FLOWS
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

	Total	Public Works Services	Heavy Equipment	Transportation
Cash flows from operating activities:				
Cash receipts from customers	\$ 14,178	\$ 528	\$ 30	\$ 345
Cash receipts from other funds	173,162	38,572	3,969	12,368
Cash receipts from other sources	88	-	-	-
Cash paid to suppliers for goods and services	(45,653)	(1,698)	(181)	(5,546)
Cash paid to employees for services	(76,001)	(34,184)	(794)	(2,274)
Cash paid to other funds	(20,359)	(4,688)	(1,661)	(1,340)
Cash paid for insurance premiums	(4,694)	-	-	-
Cash paid for judgments and claims	(24,466)	-	-	-
Net cash provided by (used in) operating activities	<u>16,255</u>	<u>(1,470)</u>	<u>1,363</u>	<u>3,553</u>
Cash flows from noncapital financing activities:				
Transfers received	1,690	256	229	462
Advances to other funds	(20,000)	-	-	-
State and federal grant receipts	30	30	-	-
Net cash provided by (used in) noncapital financing activities	<u>(18,280)</u>	<u>286</u>	<u>229</u>	<u>462</u>
Cash flows from capital and related financing activities:				
Proceeds from capital debt	2,304	-	-	-
Proceeds from insurance recovery	2,104	-	150	303
Acquisition and construction of capital assets	(12,328)	(398)	(1,011)	(4,647)
Principal paid on capital lease obligations	(20)	-	-	(20)
Principal paid on capital debt	(338)	-	-	-
Interest paid on capital debt	(130)	-	-	-
Proceeds from sales of capital assets	612	-	101	510
Net cash provided by (used in) capital and related financing activities	<u>(7,796)</u>	<u>(398)</u>	<u>(760)</u>	<u>(3,854)</u>
Cash flows from investing activities:				
Interest and investment income received	450	30	4	13
Net cash provided by investing activities	<u>450</u>	<u>30</u>	<u>4</u>	<u>13</u>
Net increase (decrease) in cash and cash equivalents	(9,371)	(1,552)	836	174
Total cash and cash equivalents, beginning of the year	205,960	8,507	2,366	5,884
Total cash and cash equivalents, end of the year	<u>\$ 196,589</u>	<u>\$ 6,955</u>	<u>\$ 3,202</u>	<u>\$ 6,058</u>

COUNTY OF VENTURA
 COMBINING STATEMENT OF CASH FLOWS
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ 37	\$ 1,498	\$ 3,920	\$ 7,213	\$ 607	Cash flows from operating activities:
36,208	36,983	43,344	1,033	685	Cash receipts from customers
-	-	88	-	-	Cash receipts from other funds
(2,818)	(10,752)	(22,870)	(1,504)	(284)	Cash receipts from other sources
(1,262)	(20,009)	(15,531)	(1,629)	(318)	Cash paid to suppliers for goods and services
(771)	(3,410)	(3,760)	(4,460)	(269)	Cash paid to employees for services
(4,694)	-	-	-	-	Cash paid to other funds
<u>(23,623)</u>	<u>-</u>	<u>-</u>	<u>(843)</u>	<u>-</u>	Cash paid for insurance premiums
<u>3,077</u>	<u>4,310</u>	<u>5,191</u>	<u>(190)</u>	<u>421</u>	Cash paid for judgments and claims
					Net cash provided by (used in) operating activities
					Cash flows from noncapital financing activities:
-	713	-	30	-	Transfers received
(20,000)	-	-	-	-	Advances to other funds
-	-	-	-	-	State and federal grant receipts
<u>(20,000)</u>	<u>713</u>	<u>-</u>	<u>30</u>	<u>-</u>	Net cash provided by (used in) noncapital financing activities
					Cash flows from capital and related financing activities:
-	99	2,205	-	-	Proceeds from capital debt
1,647	-	4	-	-	Proceeds from insurance recovery
-	(2,029)	(4,243)	-	-	Acquisition and construction of capital assets
-	-	-	-	-	Principal paid on capital lease obligations
-	(100)	(238)	-	-	Principal paid on capital debt
-	(73)	(57)	-	-	Interest paid on capital debt
-	-	1	-	-	Proceeds from sales of capital assets
<u>1,647</u>	<u>(2,103)</u>	<u>(2,328)</u>	<u>-</u>	<u>-</u>	Net cash provided by (used in) capital and related financing activities
					Cash flows from investing activities:
344	30	19	9	1	Interest and investment income received
<u>344</u>	<u>30</u>	<u>19</u>	<u>9</u>	<u>1</u>	Net cash provided by investing activities
(14,932)	2,950	2,882	(151)	422	Net increase (decrease) in cash and cash equivalents
155,926	16,968	11,747	4,089	473	Total cash and cash equivalents, beginning of the year
<u>\$ 140,994</u>	<u>\$ 19,918</u>	<u>\$ 14,629</u>	<u>\$ 3,938</u>	<u>\$ 895</u>	Total cash and cash equivalents, end of the year

COUNTY OF VENTURA
 COMBINING STATEMENT OF CASH FLOWS
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

	<u>Total</u>	<u>Public Works Services</u>	<u>Heavy Equipment</u>	<u>Transportation</u>
Reconciliation of operating income (loss) to net cash Provided (used) by operating activities:				
Operating income (loss)	\$ 1,571	\$ (1,128)	\$ 14	\$ 307
Adjustments to reconcile operating income (loss) to cash flows from operating activities:				
Depreciation and amortization	7,254	54	967	3,230
Decrease (increase) in:				
Accounts receivable	866	113	(17)	(107)
Due from other funds	812	(525)	44	(94)
Due from other governmental agencies	24	5	-	(1)
Inventories and other assets	190	-	-	(1)
Increase (decrease) in:				
Accounts payable	1,515	19	393	219
Accrued liabilities	268	73	2	7
Due to other funds	156	47	(22)	40
Due to other governmental agencies	(11)	-	-	-
Unearned revenue	59	91	-	-
Claims liabilities	3,811	-	-	-
Compensated absences	(260)	(219)	(18)	(47)
Net cash provided by (used in) operating activities	<u>\$ 16,255</u>	<u>\$ (1,470)</u>	<u>\$ 1,363</u>	<u>\$ 3,553</u>
 Noncash financing, capital, and investing activities:				
Increase (decrease) in capital assets related to accounts payable	\$ (28)	\$ 1	\$ (2)	\$ (25)
Noncash retirement of capital assets	(968)	-	(96)	(508)
Increase (decrease) in fair value of investments	(108)	(7)	1	(2)
Increase (decrease) in non-operating receivables	113	-	(22)	135
Decrease in non-operating payables	(22)	-	-	(22)
Increase in restricted assets with fiscal agents	418	-	-	-
Increase in noncash interest	41	-	-	-

COUNTY OF VENTURA
 COMBINING STATEMENT OF CASH FLOWS
 INTERNAL SERVICE FUNDS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ (1,694)	\$ 2,297	\$ 1,783	\$ (206)	\$ 198	Reconciliation of operating income (loss) to net cash Provided (used) by operating activities:
					Operating income (loss)
					Adjustments to reconcile operating income (loss) to cash flows from operating activities:
					Depreciation and amortization
					Decrease (increase) in:
					Accounts receivable
					Due from other funds
					Due from other governmental agencies
					Inventories and other assets
					Increase (decrease) in:
					Accounts payable
					Accrued liabilities
					Due to other funds
					Due to other governmental agencies
					Unearned revenue
					Claims liabilities
					Compensated absences
					Net cash provided by (used in) operating activities
\$ 3,077	\$ 4,310	\$ 5,191	\$ (190)	\$ 421	
\$ -	\$ (2)	\$ -	\$ -	\$ -	Noncash financing, capital, and investing activities:
					Increase (decrease) in capital assets related accounts payable
					Noncash retirement of capital assets
					Increase (decrease) in fair value of investments
					Increase (decrease) in non-operating receivables
					Decrease in non-operating payables
					Increase in restricted assets with fiscal agents
					Increase in noncash interest

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